

Managing RSS Web Feeds with Microsoft Outlook 2007

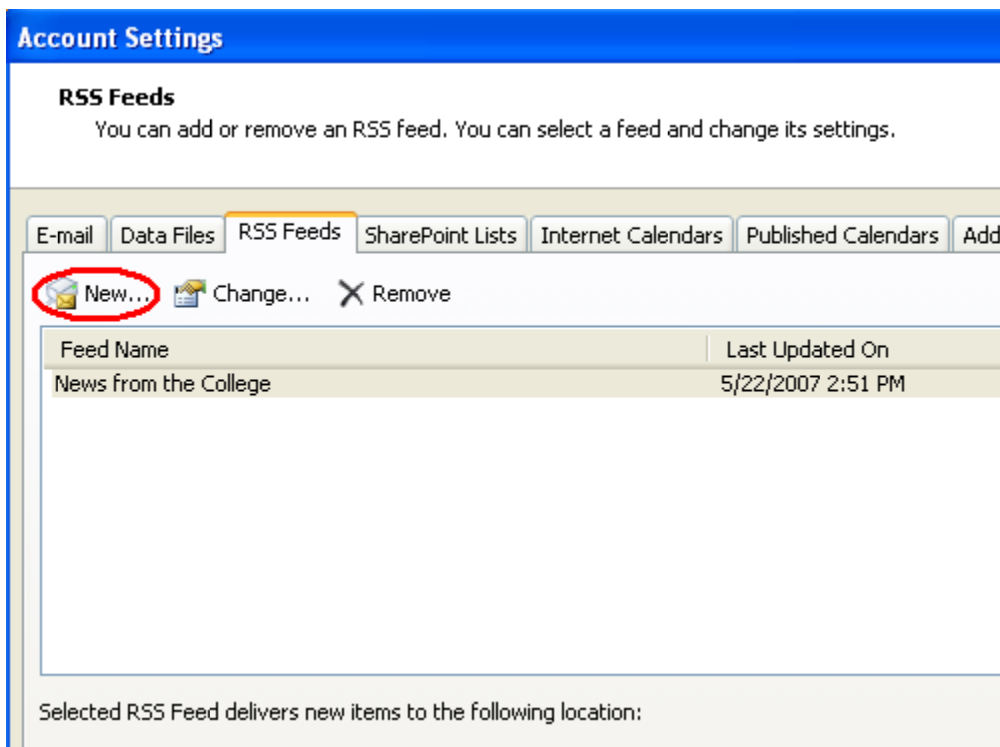
Outlook 2007 has integrated support for accepting information syndicated from web feeds. If you already use Outlook extensively for email and calendaring, folding web feeds into Outlook can be accomplished in a few quick steps.

I. Adding Web Feeds to Outlook

When you are on the internet, you may notice links that look like  or  or  on some websites. In order to use RSS within Outlook, you will need to copy the link associated with these icons into Outlook.

To get started, open Outlook 2007 and go to **Tools > Account Settings** in the menu bar.

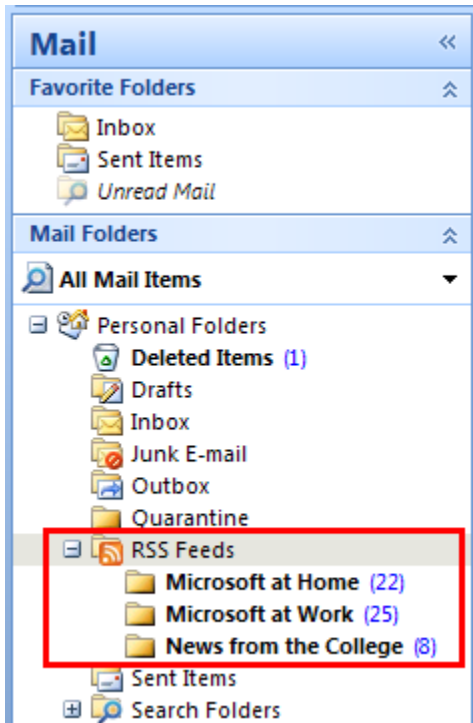
In the Account Settings window, click on the **RSS Feeds** tab. On this tab, you will see a button to add a new RSS web feed:



Outlook will then prompt you to enter the URL location for your web feed.

Note: Web feed URLs always end in *.xml*

Once you hit the 'Close' button at the bottom of the window, you will now be able to see your new feeds inside your Outlook mail folders.



II. More Information...

- [Using Internet Explorer to sign up for web feeds](#) - Note that if you run Microsoft's Internet Explorer 7 and Outlook 2007, your RSS web feed information will be shared between the two seamlessly.